



**Mount Egerton Primary School**

**No: 1918**

**58 Church Street**

**Mount Egerton, Vic 3352**

**Tel: (03) 5368 9357**

**Fax: (03) 5368 9611**

Email: [mount.egerton.ps@edumail.vic.gov.au](mailto:mount.egerton.ps@edumail.vic.gov.au)

Website: [www.mtegeronps.vic.gov.au](http://www.mtegeronps.vic.gov.au)

Dear parent/guardian,

Mount Egerton Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mount Egerton Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to buy much needed Literacy and Numeracy resources and start upgrading the technology the students use. In the past we have been able to subsidise camps and excursions, purchase STEM materials for students to use and has allowed us to purchase new books for the library. Voluntary contributions to our grounds allow us to maintain and keep the school presentable.

Department of Education guidelines now mandate that schools are unable to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Tegan Bell  
Principal

Wayne Bell  
School Council President



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<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$10)</li> <li>• STEM – batteries, cups, sticky tape, cardboard etc (\$10)</li> </ul>	\$20
Online Subscriptions <ul style="list-style-type: none"> <li>• Essential Assessment (\$11)</li> </ul>	\$11
Printing and photocopying of worksheets and learning materials	\$5
ICT Devices – provision of devices from the shared classroom sets incl Apps	\$10
<b>Total Curriculum Contributions</b>	<b>\$46</b>
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
School grounds maintenance and improvements	\$20
Compass – Student and parent communication tool	\$20
<b>Total Amount</b>	<b>\$40</b>

### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from Radmac Office Choice Ballarat for your child to individually own and use.

Please note: It is our recommendation that all Educational Items be purchased through Radmac Office Choice Ballarat to ensure all students are using the same products to assist with organisation and continuity within the classroom. Children may use their pencil case from this year if it is in good condition or provide a large double zipped pencil case that your child has chosen for individuality.



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### **Extra-Curricular Items and Activities – provided on a user-pays basis**

Mount Egerton Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis

No payment is required for these items or activities at this time – permission forms and payment requests will be sent out to families at the time of the activity in 2024.

The cost of extra-curricular items and activities will be advised throughout the year.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
School Camp (Years 3-6 only)	TBA
Other excursions to be scheduled	TBA
Optional Swimming beyond the free curriculum swimming	TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>TBA</b>

### **Financial Support for Families**

Mount Egerton Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Tegan Bell (Monday – Friday) or Angela Burgoyne (Monday)

Ph: 03 5368 9357 | Email: [mount.egerton.ps@education.vic.gov.au](mailto:mount.egerton.ps@education.vic.gov.au)



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Students Name \_\_\_\_\_

**Total**

Category	Totals
Curriculum Contributions	\$46
Other Contributions <i>(Non-tax deductible)</i>	\$40
Extra-Curricular Items and Activities (TBA)	\$0
<b>Total</b>	<b>\$86</b>

Parents Signature \_\_\_\_\_

Date \_\_\_\_\_

**Payment methods**

- Cash
- Direct deposit to the school's bank account: 063 824 / 1001 5586
- BPay

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.